

Colony Property Management

701 Devonshire Drive
Champaign, IL 61820

(217) 352-3410 phone
(217) 352-9378 fax

RENTAL APPLICATION-----

NAME _____ Birthdate _____ SS# _____ Phone _____

CURRENT ADDRESS _____ City/State/Zip _____

Rent/Mortgage \$ _____ Landlord/Bank _____ Phone _____

How long at this address? _____ Reason for moving _____

Previous Address _____ City _____ Rent \$ _____

Landlord _____ Phone _____ How long at this address _____

CURRENT EMPLOYER _____ Position _____

Supervisor _____ Phone _____ How long with this employer _____

Income \$ _____ per _____ Hours per week _____ Will this change in the near future _____

Previous Employer _____ Income _____ How long with this employer _____

SPOUSE/COSIGNER _____ Birthdate _____ SS# _____

Address _____ City/State/Zip _____

Current Employer _____ Position _____

Supervisor _____ Phone _____ How long with this employer _____

Income _____ per _____ Hours per week _____ Will this change in the near future? _____

Previous Employer _____ Income _____ How long with employer? _____

ANY other source of income? _____ How Much _____

CREDIT – Bank _____ Location _____

1. _____ Balance owed _____ Monthly payments \$ _____

2. _____ Balance owed _____ Monthly payments \$ _____

Have you ever filed for bankruptcy? _____ Had a bill sent to collection _____ Been Evicted _____

All vehicles (make/model/year/license #) _____

List all occupants OTHER than yourself:

Name _____ Relationship _____ Age _____

Name _____ Relationship _____ Age _____

Name _____ Relationship _____ Age _____

PETS? – How Many _____ Type _____ Age _____ Weight _____

NAME _____

CURRENT ADDRESS _____ City/State/Zip _____

EMERGENCY contact _____ Relation _____ Phone _____

Address _____ City _____ State _____ Zip _____

I (we), the undersigned, agree to the following:

- ?? A NON refundable \$25.00 application fee (payable to C.P.M.) shall be paid for this application;
- ?? A deposit in the same amount as one months rent shall be paid for the initial purpose of holding a unit;
- ?? If this application is not approved, the full deposit will be refunded;
- ?? If an approved applicant gives a deposit to hold a unit, but does not move into the unit, the deposit will be retained in consideration for holding the unit;
- ?? The lease must be complete within two weeks of providing a deposit, or a unit will not be guaranteed.

I (we) understand that verified information is needed to reach approval of this application. I (we) agree that a photocopy of this authorization may be used for this purpose and the original will be kept on file in the rental office. Inquiries and/or verification will be requested from the following, but not limited to: credit bureau, current and previous landlords and employers, and financial lenders. **I (we), the undersigned, authorize and direct any individual, business, organization, or federal, state or local agency to release or verify any information which is deemed necessary in processing my (our) application for rental from Colony Property Management.**

X _____ Date _____ X _____ Date _____

OFFICE USE ONLY

Employment Verification:

Everything correct on application _____ Yes _____ No _____

If no what differences: _____

Name of person giving reference: _____

Landlord Reference:

Name of person giving the reference: _____

How many people reside at the above address: _____

How much does tenant pay for rent? _____ Is the rent paid on time? _____

Number of late payments? _____ Current balance due to you? _____

Number of NSF checks? _____ Length of rental time _____

Any pets? _____ What kind? _____ How many? _____

Any damages? _____ Noise Complaints? _____

Would you rent to them again? _____